**Mizrachi Canada Request for Funding TEMPLATE**

Date……

Rabbi Menachem Gopin

Canadian Israel Resident Committee Mizrachi Organization of Canada

68 Hageffen Street, Efrat

Dear Rabbi Gopin,

(*name of organization)* is an organization (*general description of your work).* (*details of project for which you will be sending receipts, for example)* Among our projects, we publish and print educational material, …..

We turn to the Mizrachi to aid us in the updating and revision of our computer software used for our educational material and research programs.

We have purchased new furniture for our dormitory/new computers for our classrooms …

We sponsored a shabbat program for Bar Mitzvah aged boys / a shabbat for teenage girls / a weekend retreat / a two day hike ….

Attached please find receipts to cover the cost of (the above mentioned project)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date of Invoice** | **Invoice Number** | **Company Name** | **Description of Item** | **Amount**  **(shekels)** |
| Sept 2, 2012 | XXXX | Cohen Carpentry | Furniture | 38,390 |
| Sept 19, 2012 | XXXX | Levy Bros. | Furniture | 35,375 |
|  |  |  | Total | NIS |

Sincerely, XXXXXX